



**Edna Maguire Elementary School PTA
PTA Association Meeting
Wednesday, September 5, 2018 8:45 am**

Quorum was met based on the attendance of PTA executive board members, PTA members, Edna parents, Principal Leo Kostelnik, and Assistant Principal Aubrey O'Connor. Leslie Wachtel and Emily Uhlhorn from the MV School District Board and Ashley Kathrein from Kiddo! were also in attendance.

1. **Call to Order** at 8:45 by Kristine Erving
 - a. Quorum was established.
 - b. June PTA Association meeting minutes were reviewed. Chelsea motioned to approve, Michelle seconded, all approve, 0 oppose, 0 abstain.
 - c. 1st Day School Supplies: Michele noted that not as many school supply kits had been sold as in the previous year. This may have been due to lower enrollment, but having this option available for school supplies will be looked at for next year.
2. **Executive Update:**
 - a. VP of Garden: Sarah Grewe was appointed VP of Garden. Michelle motioned to approve, Karen seconded, all approve, 0 oppose, 0 abstain.
 - b. Review of 2018-2019 Programs: The list of PTA supported programs for 2018-2019 was reviewed. The list had already been approved in the June 2018 PTA Association meeting.
 - c. Mill Valley all-PTA Educational Series: Kristine noted that the Mill Valley Middle School and the five elementary schools were pooling resources to support a single strong speaker series this year. Most of the events would be held at the Middle School. Speaker events were listed on the EM parent calendar.
 - d. October 3 PTA Meeting Format: Kristine noted that the PTA tried to hold two Association meetings a year in the evening for those parents who couldn't attend morning meetings. The next PTA Association meeting would take place on October 3rd at 6pm. It would be a short PTA meeting followed by a town hall forum format on the topic: social and emotional well-being, led by Raquel Rose, with the Principal and Assistant Principal as well as the school counselor.
 - e. Emergency Preparedness: Kori stated that each classroom had an emergency preparedness kit which would be checked before the end of September to ensure supplies were intact. The school's general emergency kit was stored in the garden area. Mike McCarthy would be checking that it was complete and would look into whether it could be painted by students to make it less of an eyesore.
3. **Financial Report:**
 - a. Approval of 2018-2019 Budget: Kristine stated that the annual budget was prepared by the outgoing and incoming PTA Presidents, the EVP, the Treasurer



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and the Principal. PTA VPs were consulted, who in turn consulted with their chairs. The 2018-2019 budget had already been presented in the June 2018 PTA meeting and only some very small changes had been made since. Shannon reviewed the line items which totaled \$195,650 for 2018-2019. Sharon motioned to approve, Kori seconded, all approve, 0 oppose, 0 abstain.

- b. Approval of checks from July 1 - September 7, 2018: Checks 2037-2057 for a total of \$6403.86 as part of the 2017-2018 budget were reviewed. Karen motioned to approve, Michelle seconded, all approve, 0 oppose, 0 abstain. Checks 2058-2066 for a total of \$7334.73 as part of the 2018-2019 budget were reviewed. Michelle motioned to approve, Michel seconded, all approve, 0 oppose, 0 abstain.
- c. Approval to release first half of year funds: Shannon explained that at the beginning of each year the PTA released about half of the funding in its budget to cover all expenses in the first half of the year as well as half of the funding owed to the school district, with this year's amount at \$73,992. Kori motioned to approve, Michel seconded, all approve, 0 oppose, 0 abstain.

4. What's Happening Around Campus:

- a. School Community: Sabrina relayed the Kindergarten play date and the First Day Fizz events had gone well, with a good number of parents signing up for volunteer spots at the latter event. Movie Night, featuring The Incredibles would take place on Friday, September 21st. The PTA would be looking into how to keep kids from running around and being loud in the baseball diamond area which had been a big distraction during last year's movie. Sabrina added that new spirit wear was available, including socks, hats, sweatshirts and tote bags. She asked that parents support Wednesday Pop throughout the year.
- b. Fundraising: The 2nd annual Mustang Stampede and Roundup was set for Sunday, October 14, 2018 from 12-3pm. Revolution Food and Woodies would be making food and ice cream donations respectively. The event would include a trick rope artist, silent auction, photo booth, face painting and a DJ. Michelle asked for help in generating silent auction donations. She noted that Edna Spirit Week would take place the week running up to the Stampede culminating in a pep rally on Friday, October, 12th.
- c. Programs: Karen noted most of the program events were slated for later in the year. The Variety Show and Art Show, which would both be taking place in February, were looking for volunteers to co-chair with Cassidy Chivers (Variety Show) and Molly Bain (Art Show). Mustang Maker's Night (May 2019) was already receiving a lot of support.



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- d. Garden: Sarah noted there would be four garden work days this year as usual. The first day would be Sunday, September 23rd. There would be a new format - a work portion for an hour or so, followed by a learning piece on gardening. Michelle noted that a number of parents had asked whether used gardening tools and supplies could be donated. It was agreed that pictures of items to be donated would be helpful in ascertaining whether they would be accepted.

5. Principal's Report:

- a. Principal Kostelnik introduced Aubrey O'Connor as Edna Assistant Principal.
- b. Principal Kostelnik noted that enrollment at Edna had been reduced from 595 last year to 535 this year, largely due to the departure of last year's very large fifth grade class. This reduction has been helpful in keeping Edna class sizes small, but has also required some scheduling changes, mainly in how grades have been grouped at recess and lunch.
- c. Principal Kostelnik added that the three bin system (garbage, recycling, composting) had been removed from the lunch and other outside areas. With strict new recycling standards set by China and hence the school's recycling hauler, it has not been possible to recycle lunch waste to these standards. In addition, the school had not yet been able to locate compost liners big enough for the lunch compost bins to be able to compost during lunchtime. Edna would continue to work on this issue, and in the meantime, recycling was taking place throughout the rest of the school as usual.
- d. Principal Kostelnik mentioned that with a new lunch service procedure mandated by the State, more lunch volunteers would be needed to ensure kids were moving quickly through the lunch line. This brought up a discussion on how to engage more parents in volunteering at the school. Kori was working on messaging for Back to School Night - a "just one thing" campaign - to ask all parents to at least commit to one volunteer opportunity a year. Mimi suggested that the Edna weekly following back to school night could be used to shore up the volunteer message, being dedicated to all the volunteer opportunities with relevant links for signing-up.
- e. Principal Kostelnik added that new lost and found bins and racks would be delivered to the school shortly.

6. School Board:

- a. Measure J: Leslie Wachtel introduced Emily Uhlhorn as one of the three new members on the MV School District Board. Emily was also spearheading the campaign for Measure J, which would be on the ballot this November for Tamalpais Union High School District (TUHSD). She provided an overview of the desperate funding situation for the school district, largely due to steadily



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increasing enrollment, as well as increasing state-mandated pension costs. If the measure doesn't pass, 41 teachers would need to be laid off. Emily noted they were trying to raise \$300,000 for the campaign. Kiddo! had endorsed the measure and donated \$5,000. All the PTAs in the relevant areas for TUHSD were being asked to make a \$1,000 contribution. Kristine noted that the PTA Executive Board would take up the matter in its next meeting on September 19th.

- b. Mill Valley School District Superintendent: Leslie noted that the MVSD was looking to hire a new superintendent. Raquel Rose was interim superintendent for up to a year which would allow the school district to conduct a vigorous search for the next superintendent. Leslie noted that in the board's next meeting on September 12th it would vote on the superintendent contract. The board would then be conducting online surveys and hosting community forums in the fall, with the hopes of interviewing candidates by winter and finalizing the hiring process at the April 2019 board meeting.

7. Kiddo!:

- a. Ashley Kathrein noted that Kiddo!'s big fundraising push was now until back to school night. This year's numbers so far were trending like last year's. Kiddo! Was still looking for volunteers for the September 15th and 30th events. The annual big fundraising gala would be on March 23, 2019 in San Rafael.

Meeting adjourned at 10:25. Notes taken by Natasha Kindergan.